

**TENDER CALL NOTICE FOR SUPPLY AND INSTALLATION**

**OF NETWORKING MATERIALS AND CABLING FOR L.A.N.**

Offers and competitive quotations are invited by Utkal Grameen Bank, Head Office, Bolangir from intending reputed and experienced Networking Integrators / Agencies / Vendors who are engaged in supply and installation of Networking materials / components for LAN cabling of their Head Office and Regional Office, Bolangir to be shifted to a new premises at **DoorSanchar Bhawan, Bolangir**.

**Background | Experience of the Contractor/Vendors:**

- The Contractor / Vendor / Network integrator must be well experienced installer of any of the reputed brand of manufacturer of networking components like D-Link. Proof of experience must be enclosed with the Technical Bid.
- The Contractor / Vendors must be financially sound having wide experience of supplying of Networking materials and laying cables for installation of Computer Systems, preferably for Banks in the state of Odisha, which are implementing Core Banking Solution (CBS). Proof of the firm having executed such orders need to be submitted.
- The Contractor / Vendors must have physical presence in Bolangir having deployed technically qualified personnel for execution of networking work.
- The Contractor / Vendors must have an Annual turn-over of Rs. 5.00 lakhs or more during the any of the last 3 (three) financial years. Relevant documents are to be furnished with the technical bid.
- The Contractor / Vendors must have GSTIN & other relevant documents need to be enclosed with the offer.

**Tender Application fees / Earnest Money Deposit:**

- The quotations should be accompanied with a Bank Draft for RS. 1000/- (Rupees One thousand only) towards the tender application fees. This amount is not refundable to the bidders.
- The quotations need to be accompanied with Earnest Money Deposit of Rs.10000/- (Non- interest bearing) in the shape of Bank Draft payable at Bolangir, in favour of Utkal Grameen Bank. The EMD is refundable in case the firms are not selected.

**Submission of the Bids / quotations:**

- The applications / bids / quotations should be submitted by the bidders in sealed envelopes superscripted in bold letters as:

**'Quotations for supply of Networking Materials and Cabling — T Bid'**

**'Quotations for supply of Networking Materials and Cabling — C Bid'**

The envelope marked as 'T-bid' should contain the papers submitted by the vendor in proof of their capacity, experience, Income Tax assessment etc. as per Annexure — A and Annexure - B The envelope marked as 'C bid' should contain the unit price quoted (Financial Bid) by the vendor against individual items. The price quoted should be inclusive of all Taxes & Levies, packing, forwarding, transportation, transit insurance etc. must be indicated in the quotations in 'C-bid' as per Annexure -C

All papers and all pages of quotations including corrections must be signed by the authorized signatory of the vendor with seal.

**Date for submission / Receiving of the Tender Applications**

- The tender applications must be received by the Bank in the above said address latest by 2.00 PM on 30th of Nov 2021.

- The Sealed Quotations should be addressed to the Head of the Department, Planning & Development Department, Utkal Grameen Bank, Head Office, Club Pada, BOLANGIR — 767 001.

- The quotations may be sent by Registered Post / Speed Post; however, no responsibility will be taken for delay in delivery or non-delivery of the quotations / tenders sent by post.

- The quotations / tenders may also be sent by hand and delivered at the above-mentioned address. An acknowledgement from the receiving official marked with official seal of the Bank may be obtained.

- Sri K C Mishra, Officer P&D Dept. and Shri D. K. Patnaik, Officer, P&D Dept. of our Head Office are authorized to receive the "Sealed Envelopes" containing the tenders during 22.11.2021 to 29.11.2021, from 10.00 AM to 5.00 PM on all working days (except Saturday) and between 10.00 AM to 2.00 PM on 30.11.2021.

### **Opening of the Tender Applications/ Bids**

The Tender Applications containing the technical bids (marked as T-Bid) will be opened on 30th Nov 2021 by the members of the Tender Committee. The Financial bids of only those Vendors, whose technical bids are accepted by the Tender Committee, will be opened in presence of the representatives of the Vendors.

### **Validity of the Tender/Quotations:**

- The validity period of the quotations will remain in force for a minimum period of one year from the date of the quotation.

### **Items to be supplied / Work to be executed:**

- The items to be supplied and the type of work to be executed are appended herewith indicating the detailed technical specifications of each item as per Annexure - A,
- The vendors should quote their unit price for individual items.
- The Bank reserves the right to select L1 bidder for each item separately or group different quantities of different items as per their requirement and find-out the lowest cost and select L1 vendor.

### **Placing of orders:**

- The quantity mentioned in Annexure -A is only indicative and is mentioned for the purpose of calculating the average price to arrive at the lowest quote under the specified category.
- The actual number of individual items purchased will depend on the need of the Bank/ Branch at the time of placing orders. Orders may be placed for the whole lot or for individual items.

### **Time for Delivery / Installation**

- The ordered items must be supplied and installed at the sites / locations specified by the Bank within 2 weeks of receiving the order.

### **Payment of cost of Items delivered**

- 100% of the cost of the work executed by the vendor will be paid after execution of the ordered items at the designated site of installation. Verification of installation will be done by a Bank's official and payment will be made after the certificate of verification is received from the official.
- No advance payment will be made against any order at any stage.

### **Warranty:**

- All items supplied by the vendor except consumables, must carry a minimum warranty of at least one year, from the date of installation during which free on-site maintenance service will be provided by the vendor in respect of items supplied / works executed by them.

**UTKAL GRAMEEN BANK**  
**Head Office ; BOLANGIR**

**TECHNICAL BID - NON FINANCIAL (NETWORKING ) for approximately 100 client PCs**

Name of the Contractor / Vendor / Network Integrator	
Complete Address of the Contractor / Vendor ( Address of the Head Office )	

( The vendor must respond to all the parameters / aspects in this form. Do not delete or add any parameter from this list )

Sl. No	Parameter	Vendor's Response
1	Whether agreeable to all the terms and conditions expressed by the Bank	Yes / No
2	Whether agreeable to the payment terms and conditions stipulated by the Bank	Yes / No
3	Whether agreeable to the Warranty terms stipulated by the Bank. ( At least for 12 months	Yes / No
4	Whether agreeable to provide after sales Service at identified center	Yes / No
5	Whether your Support Engineer's are provided with proper Tools / Testing tools for execution of the work.	Yes / No
6	Whether the materials offered by you are ISI marked	Yes / No
7	Whether the vendor has executed orders for supply of networking materials and cabling of premises of Banks for implementation CBS previously	Yes / No
<p>We have read and understood all the terms and conditions stipulated by the Bank, for all categories of equipment and do hereby agree to each and every item indicated therein.</p>		
Seal of the Vendor		Signature of the Authorised Signatory

**Technical Bid for Networking Material to be supplied and  
Items of work to be executed by the vendor**

SL No.	Name / Description of the Items / Items of work to be executed.	Make and Model Offered by vendor	Vendors response Yes /No)
1	Supply and fixing information outlet (I/C)) boxes suitable for RJ-45 terminals including PVC mounting box and cover to be fixed in concealed manner.		
2	Supply and laying E.Cat-6 UTP cables (or data in PVC conduits including termination		
3	Supply and installation of data rack/rack panel of suitable size-pedestal type with arrangement for distribution box, cable manager, shelf, fan etc.		
4	Supply and installation of patch panel 24 Ports		
5	Supply and installation of Data Switch 16 ports (Un Managed)		
6	Supply and installation of Cat-6 patch cords. 1 meter		
7	Supply and installation of Cat-6 patch cords. 2 meter		

Signature of Authorised Signatory

**Price Bid for Networking Material to be supplied and  
Items of work to be executed by the vendor**

<b>PRICE BIDS FOR NETWORKING MATERIAL AND CABLING OF NEW PREMISES OF UTKAL GRAMEEN BANK, HEAD OFFICE</b>				
SL.NO	NAME OF ITEM .	Unit	cost per meter	LAB.CH.
1	UTP Cable (Cat-6)	per mtr.		
2	Jack panel / Patch panel			
	16 Ports	Per Unit		
	24 Ports	per unit		
3	I / O (Information outlets)	per unit		
4	Mounting Cords/Patch cords			
	a. 1 mtr	per unit		
	b. 2 mtrs	per unit		
5	RJ-45 Connectors	per unit		
6	PVC Conduits			
	1.0" x 1.2 mm	per mtr		
	1 1/4" x 1.2 mm	per mtr		
	1 1/2" x 1.2 mm	per mtr		
7	Other Items			
	a. Cable laying in conduits	per mtr		

Signature of Authorised Signatory